



## **Cambridge Assessment Publication Scheme**

### **Who we are and what we do**

Cambridge Assessment is a department of the University of Cambridge and a not-for-profit organisation. We were established in 1858. The Cambridge Assessment Group incorporates three exam boards – OCR, University of Cambridge International Examinations (CIE), and University of Cambridge ESOL examinations.

To find out more about our heritage, structure and people you should go to the following:

[http://www.cambridgeassessment.org.uk/ca/About\\_Us/Our\\_Heritage](http://www.cambridgeassessment.org.uk/ca/About_Us/Our_Heritage)  
[http://www.cambridgeassessment.org.uk/ca/About\\_Us/Our\\_Structure](http://www.cambridgeassessment.org.uk/ca/About_Us/Our_Structure)  
[http://www.cambridgeassessment.org.uk/ca/About\\_Us/Our\\_People](http://www.cambridgeassessment.org.uk/ca/About_Us/Our_People)

If you need to contact or find us please go to the following:

[http://www.cambridgeassessment.org.uk/ca/Contact\\_Us](http://www.cambridgeassessment.org.uk/ca/Contact_Us)

For more information about the three exam boards in the Cambridge Assessment Group and the services they offer you should visit the following:

[www.ocr.org.uk](http://www.ocr.org.uk)  
[www.cie.org.uk](http://www.cie.org.uk)  
[www.cambridgeesol.org](http://www.cambridgeesol.org)

You can find out more about the University of Cambridge at [www.cam.ac.uk](http://www.cam.ac.uk) and can view its publication scheme at <http://www.admin.cam.ac.uk/univ/information/foi/publication.html>

### **What we spend and how we spend it**

Our Annual Review provides an interesting snapshot of activity across the Cambridge Assessment Group and each year we present a formal Annual Report and Accounts to the Council of the University of Cambridge.

You can find our Annual Reviews and Annual Reports at [http://www.cambridgeassessment.org.uk/ca/News\\_Room/Publications?show=reports](http://www.cambridgeassessment.org.uk/ca/News_Room/Publications?show=reports)

### **What our priorities are and how we are doing**

Relevant information can be found in the Annual Reviews and Annual Reports as mentioned above. These can be found at [http://www.cambridgeassessment.org.uk/ca/News\\_Room/Publications?show=reports](http://www.cambridgeassessment.org.uk/ca/News_Room/Publications?show=reports)

## **How we make decisions**

Cambridge Assessment is governed by a Syndicate of the University Of Cambridge. The Chairman of the Syndicate is appointed by the Vice-Chancellor and the members are appointed by the Council. The role of the Syndicate is set out in the Statutes and Ordinances of the University of Cambridge. You can view the relevant section (pages 132-133) at

[http://www.admin.cam.ac.uk/univ/so/pdfs/cso\\_4\\_ordinance01\\_105\\_169.pdf](http://www.admin.cam.ac.uk/univ/so/pdfs/cso_4_ordinance01_105_169.pdf)

The Corporate Board is responsible for the implementation of policies and business plans approved by the Syndicate and for day-day-to management of Cambridge Assessment.

You can find details of the membership of the Syndicate and Corporate Board at

[http://www.cambridgeassessment.org.uk/ca/About\\_Us/Our\\_People](http://www.cambridgeassessment.org.uk/ca/About_Us/Our_People)

## **Our policies and procedures**

Our principles for designing, administering and evaluating assessment are captured in the Cambridge Approach. For more information about this and to obtain a copy of the document please go to the following

[http://www.cambridgeassessment.org.uk/ca/About\\_Us/Our\\_Philosophy](http://www.cambridgeassessment.org.uk/ca/About_Us/Our_Philosophy)

## **The services we offer**

For more information about the services we offer including downloadable research papers and articles please visit the following

[http://www.cambridgeassessment.org.uk/ca/Our\\_Services](http://www.cambridgeassessment.org.uk/ca/Our_Services)

For information about careers in Cambridge Assessment please visit the following

<http://www.cambridgeassessmentjobs.org.uk/jobs/default.aspx>

## **Charges**

Material which is published and accessed on a website is usually free of charge.

Charges may be made for paper copy as priced. Charging may also be made to cover the costs of disbursements such as photocopying and postage and packing.

## **Written requests**

Information held by Cambridge Assessment that is not published under this scheme can be requested in writing. Such requests will be considered in accordance with the provisions of the Freedom of Information Act.